

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 MARCH 2014 TO 30 JUNE 2014**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD  
1 MARCH 2014 TO 30 JUNE 2014**

	<b>MATTER TO BE DECIDED</b>	<b>DECISION MAKER AND DATE</b>	
1	School Admission Arrangements 2015	Executive Board	27 March 2014
2	Self Assessment in response to Ofsted's new Single Assessment Framework	Executive Board	27 March 2014
3	14-19 Commissioning Statement	Executive Board	27 March 2014
4	Capital Programme 2014-15	Council	5 March 2014
5	Homelessness Strategy Review 2013 - 2018	Executive Board	13 March 2014
6	Integrated Health and Social Care Physical and Sensory Disability Strategy 2014-2019	Executive Board	12 June 2014
7	Establishment of a Combined Authority for the Liverpool City Region	Council	5 March 2014

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
--------------	-------------------------	---------------------------------------	------------------------------------	-----------------------------	------------------------------

**Children Young People and Families Portfolio**

School Admission Arrangements 2015	Executive Board 27 March 2014	To approve the Council's School Admissions Policy for September 2015 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough.	<p>Statutory consultation will be undertaken via a comprehensive consultation document on the Council's website and issued via the Local Authority Circular with all primary and secondary schools, neighbouring local authorities and the four Diocesan authorities representing voluntary aided schools in Halton.</p> <p>Representations can only be made as part of the statutory consultation process which closes on 28 February 2014.</p>		<p>Martin West</p> <p><a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a></p>
------------------------------------	----------------------------------	---	--	--	--

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Once the arrangements are determined, objections can only be made to the Office of the Schools Adjudicator and must be received by 30 June 2014.		
Self Assessment in response to Ofsted's new Single Assessment Framework	Executive Board 27 March 2014	To receive the self-assessment of readiness for the new Ofsted Single Inspection Framework and to agree the action plan in response to areas identified.	Agency Partners – Schools, Health, Police, Probation, Voluntary Community and Faith Sector, Employees, Parents and Carers, Children and Young People.  Any person wishing to make representations should do so in writing to Tracey Coffey, Operational Manager, Children and Families, Rutland House, Runcorn by 20 February 2014.	Ofsted Framework and Evaluation Schedule; Ofsted Social Care Annual Report 2012/13	Strategic Director - Children and Enterprise

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
14-19 Commissioning Statement	Executive Board 27 March 2014	To ratify the 14-19 Strategic Commissioning Statement for 2014-15.	<p>All groups listed will have the opportunity to provide feedback which will inform the final development of the 14-19 Commissioning Statement:</p> <ul style="list-style-type: none"> <li>• Young People not in Education Employment or Training (NEET) Strategy Group</li> <li>• Special Educational Needs Transitional Group</li> <li>• Employment Learning and Skills Department</li> <li>• Children and Enterprise Senior management team</li> <li>• Children's Trust Children and Families Commissioning</li> </ul>	Paper to Executive Board 14-19 Strategic Commissioning Statement 2014-15; Appendix 1 - Strategic Analysis; Appendix 2 - Summary of Outcomes	Haf Bell

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>Group</p> <ul style="list-style-type: none"> <li>• 11-19 Partnership</li> </ul> <p>Any person wishing to make representations should do so in writing by 20 March 2014 to Gerald Meehan, Strategic Director, Children and Enterprise, Municipal Building, Kingsway, Widnes.</p>		
Capital Programme 2014-15	Council 5 March 2014	To note the details of the Capital Funding received for 2014/15.		Schools Capital Announcements - Dept for Education 1/3/13 and 18/12/13 available for inspection at Rutland House, Runcorn.	Martin West <a href="mailto:martin.west@halton.gov.uk">martin.west@halton.gov.uk</a>

### Health and Wellbeing Portfolio

Homelessness Strategy Review 2013 - 2018	Executive Board 13 March 2014	Further consultation with Council Members was conducted in July 2013 which	Consultation with all partner agencies and stakeholders was conducted from October 2012	Halton Homelessness Strategy Review 2013-2018	Patricia Preston <a href="mailto:patricia.preston@halton.gov.uk">patricia.preston@halton.gov.uk</a>
--	----------------------------------	--	---	---	--

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		concluded the consultation process.	and finalised by July 2013.  Representations received during the consultation period would be, where appropriate, incorporated into the final revised Strategy.		
Integrated Health and Social Care Physical and Sensory Disability Strategy 2014-2019	Executive Board 12 June 2014	Development of an Integrated Health and Social Care Physical and Sensory Disability Strategy 2014-2019.	Consultation will be undertaken with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement. Local health and social care providers, clinicians and other professionals will also be invited to contribute.  A defined period and methods for	Halton's Health and Wellbeing Strategy 2012-2015 which is available for inspection from Liz Gladwyn at Runcorn Town Hall, Runcorn	Liz Gladwyn  <a href="mailto:liz.gladwyn@halton.gov.uk">liz.gladwyn@halton.gov.uk</a>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			consultation will be set once the draft strategy is available for comment.		

### Leader's Portfolio

Establishment of a Combined Authority for the Liverpool City Region	Council 5 March 2014	To provide an update on the establishment of a Combined Authority from 1 April 2014, and approval and adoption of the related documents.	Any person wishing to make representations should do so in writing to the Chief Executive, Municipal Building, Kingsway, Widnes before 5 March 2014.	Orders laid before Parliament 12/2/14; Constitution for the Combined Authority; Operating Agreement for the Combined Authority	Chief Executive
---	-------------------------	--	--	--	-----------------

### NOTE

***The following Members comprise the Executive Board:***

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor J. Stockton